

## ADIS Client Contract

Respectful behavior and attitudes are expected toward staff, other clients, the facility and facility staff. This will ensure a positive environment for everyone.

Clients may not arrive at the site more than 15 minutes before class. ADIS classes will begin promptly at 9:00am and finish at 3:00pm. We have a lot to cover and won't have time to repeat, or bring late arrivals up to speed. Tardiness of more than 15 minutes will be considered an absence. Absences will result in starting the 2-day course over on the next available cycle. For purposes of record keeping, all clients will sign in and sign out of class each day.

Two ten-minute breaks will be provided each morning and afternoon, with a 30-minute break at lunch. Clients need to bring their own lunches. We are responsible for keeping the facilities clean. Food and drinks are allowed only in designated areas.

Clients will be free of alcohol and other drugs when present at ADIS. If a client is suspected of being under the influence of alcohol or other drugs, the police will be notified and or you will be required to leave.

Clients agree to participate in a pre and post-survey for evaluative purposes.

*I agree to abide by these rules and to participate fully in the ADIS Program. I understand that the program is available to me as a beneficial option, revocable at any time for my violation of rules. I also understand that any violation and ensuing action will be reported directly to my probation officer.*

\_\_\_\_\_  
Client signature

\_\_\_\_\_  
Date

**\*\*As parent/legal guardian of \_\_\_\_\_, I give Volunteers of America permission to administer the confidential follow-up survey to my son/daughter at his/her school within six months after completion of ADIS.**

\_\_\_\_\_  
Parent/guardian signature

\_\_\_\_\_  
Date